



**TEMPLE HEALTH AND BIOSCIENCE
ECONOMIC DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING
WEDNESDAY December 2nd, 2020**

***Minutes from the Board of Directors Meeting held on
Wednesday October 28th, 2020***

The Temple Health and Bioscience Economic Development District Board of Directors conducted their regularly scheduled board meeting (via Zoom) Wednesday, October 28th, 2020 at 5:00 p.m.

In response to the Covid-19 Pandemic, this meeting was conducted by videoconference, per the Open Meetings Act regulation update:
<https://www.texasattorneygeneral.gov/open-government/open-meetings-act-update>

Members Present:

Mr. Thomas Baird, Chair
Mr. Brian Reinhardt, Secretary/Treasurer
Mr. Gregg Strasburger
Mr. Michael Norman, Vice Chair
Dr. Robert Cortes
Mr. John Kiella
Mr. Tyler Johnson

Members Absent:

Guests in attendance:

Kayla Landeros: THBD attorney
Ryan Lund: Brilliant MD
Dr. Jason Locklin and Dr. Damir Nizamutdinov: Candidates in the November 3rd election for THBD Board of Directors

The agenda for this meeting was posted on the bulletin board of the Temple Health and Bioscience Economic Development District facility and THBD's website (www.templebioscience.org) in compliance with the Open Meetings Act.



The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.

I) Public Comments

Citizens who desire to address the board on any matter may sign up to do so prior to the meeting. Public comments will be received during this portion of the meeting. Please limit comments to three (3) three minutes. No discussion or final action will be taken by the board.

There were no public requests recorded or public in attendance for this meeting. Therefore, Chairman of the Board, Mr. Thomas Baird closed the Public Comments session.

II) Consent Agenda

Consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the following:

Minutes

- a). Approve the minutes of the September 23rd, 2020 board meeting.

Financials

- b). Approve the financial report for the twelve-month period ending September 30th, 2020.

There are Total Assets of \$5,865,983 with the bulk representing \$4,465,402 in cash and deposit accounts. THBD also has a Property Tax Receivable of \$9,006 and a \$81,274 Note Receivable. There are Fixed Assets of \$1,287,694 and Total Liabilities of \$16,729. This yields a Net Equity of \$5,849,254. On the Profit and Loss Budget versus Actual, THBD has collected \$1,066,159 in Property Tax Revenue. Including Lab and Rental Income, the Total Revenue is \$1,116,588. Total Expenses were \$1,387,072 with Ordinary Income of \$-270,484. In addition, there was Interest Income of \$44,545 yielding a Net Income of \$-227,745. THBD has collected 99.69% of the Property Tax budgeted.

Motion by Mr. Gregg Strasburger, second by Mr. Robert Cortes to consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the above be approved.



Roll Call Vote was taken for clarity with Zoom:

| | |
|----------------------------|---------------------------|
| Mr. Thomas Baird - Yes | Mr. Brian Reinhardt – Yes |
| Mr. Greg Strasburger – Yes | Mr. Michael Norman – Yes |
| Mr. Tyler Johnson – Yes | Mr. Robert Cortes - Yes |
| Mr. John Kiella – Yes | |

Motion passed unanimously.

III) Regular Agenda

(A) Consider a grant of no more than \$20,000 to Temple Bioscience Institute.

Mr. Tyler John asked how the grant is awarded? Is it a scholarship? Who decides who gets it?

Mr. Thomas Baird stated that Temple College Foundation, does and they award it to the students who participate in the Bioscience Institute. The funds go towards tuition, books, and various costs of attending. There are students who cannot afford to participate, and they make it available to the students. Mr. Tyler Johnson asked if the check goes to the institute or to the individual? Mr. Thomas Baird answered that the check goes to the institute and they distribute to the student.

Motion by Dr. Robert Cortes, second by Mr. Gregg Strasburger to consider adopting a resolution approving the grant of no more than \$20,000 to Temple Bioscience Institute.

Roll Call Vote was taken for clarity with Zoom:

| | |
|----------------------------|---------------------------|
| Dr. Robert Cortes – Yes | Mr. Michael Norman – Yes |
| Mr. Greg Strasburger – Yes | Mr. Brain Reinhardt – Yes |
| Mr. Thomas Baird – Yes | Mr. John Kiella – Yes |
| Mr. Tyler Johnson – Yes | |

Motion passed unanimously.

(B) Consider approval of scheduling a preventative maintenance for the nanoString for no more than \$10,000.

Ms. Tami Annable stated this is an item that was tabled at the last Board meeting as information regarding the maintenance cost was requested. Ms. Annable reported back that for just one preventative maintenance service the cost would be approximately \$9,000. Mr. Thomas Baird stated that it is a good piece of equipment and wants to do



what is required to keep the equipment functioning, and until information is gathered as to who might be using the equipment in the future is available, maintenance should be done.

Motion by Dr. Robert Cortes, second by Mr. Michael Norman to consider approval of scheduling a preventative maintenance for the nanoString for no more than \$10,000.

Roll Call Vote was taken for clarity with Zoom:

| | |
|----------------------------|---------------------------|
| Dr. Robert Cortes – Yes | Mr. Michael Norman – Yes |
| Mr. Greg Strasburger – Yes | Mr. Brain Reinhardt – Yes |
| Mr. Thomas Baird – Yes | Mr. John Kiella – Yes |
| Mr. Tyler Johnson – Yes | |

Motion passed unanimously.

(C) Consider hiring Brockway Gersbach Franklin & Niemeier, P.C. to do our annual audit for no more than \$12,000.

Ms. Annable stated this is the required annual audit, in years past this cost has been between \$11,000 and \$12,000 every year. Brockway Gersbach Franklin & Niemeier, have done a very good job every year. Dr. Cortes asked if this audit was any different from last year's audit or was it the same? Mr. Baird answered that the audit is the same audit that we are required to do every year.

Motion by Mr. Tyler Johnson, second by Mr. Gregg Strasburger to consider hiring Brockway Gersbach Franklin & Niemeier, P.C. to do our annual audit for no more than \$12,000.

Roll Call Vote was taken for clarity with Zoom:

| | |
|----------------------------|---------------------------|
| Dr. Robert Cortes – Yes | Mr. Michael Norman – Yes |
| Mr. Greg Strasburger – Yes | Mr. Brain Reinhardt – Yes |
| Mr. Thomas Baird – Yes | Mr. John Kiella – Yes |
| Mr. Tyler Johnson – Yes | |

Motion passed unanimously.



Ms. Annable reminded the Board that there will be no November Board meeting as it falls the week of Thanksgiving. The Board meeting will be held Wednesday, December 2nd. Mr. Baird stated that the December meeting is a joint meeting for November and December.

Mr. Johnson asked regarding the election when would the new term start? Is it a January term or is it immediate? Mr. Baird responded that he thought it would be immediate once the board members were sworn in. Typically, the election would have been held in May and immediately after the election the members are sworn in, and the new term takes effect. However, Governor Abbott postponed the May election due to COVID-19 to the November 3rd national election. Mr. Baird asked Ms. Landeros, am I missing anything? Ms. Kayla Landeros stated no, I do not believe so. Mr. John Kiella asked if the terms would be shorter because of the time the election normally happens? Mr. Baird stated that his understanding is the term would be shorter, as THBD would go back to the regular term schedule, May to May for the next election. Mr. Kiella asked Ms. Landeros if that is correct, Ms. Landeros stated she would investigate it. Mr. Kiella asked if we canvass the votes? Mr. Baird stated that yes, THBD canvasses the votes. Ms. Annable noted that THBD has been told that the ballots can be picked up the day after the election on November 4th, 2020. Dr. Cortes asked about the mail in ballots. Mr. Baird stated that it must be postmarked by election day but can be received up to a week after election day. Mr. Baird asked Ms. Landeros if she would investigate that as well, Ms. Landeros replied that she would. Mr. Kiella asked if THBD needs call a meeting to canvass the votes or wait until the next meeting on December 2nd? Mr. Baird stated that THBD has never done this before and asked Ms. Landeros to let the Board know the election law timelines. Mr. Kiella stated that some deadlines are very that yes, there are state laws regarding canvassing for cities. Mr. Kiella stated that it is important to make sure we are compliant. Ms. Annable stated that we have been working with the Bell County Elections office and were told that THBD would be given the ballots to canvas the day after the election and tally them. Mr. Kiella stated that after the canvassing by state law it used to be that you had so much time to accept the results. Mr. Baird stated that Ms. Landeros will be looking into that and we will have to give 72 hours' notice to hold the meeting. Mr. Baird instructed Ms. Landeros to research the laws and stated that we would meet according to election law to accept the results.

There being no further business, Mr. Baird adjourned the meeting at approximately 5:19 pm.

Transcribed by, Ms. Shannon Wetherbee: Executive Assistant