



**TEMPLE HEALTH AND BIOSCIENCE  
ECONOMIC DEVELOPMENT DISTRICT  
BOARD OF DIRECTORS MEETING  
WEDNESDAY March 24<sup>th</sup>, 2021**

***Minutes from the Board of Directors Meeting held on  
Wednesday February 24<sup>th</sup>, 2021***

The Temple Health and Bioscience Economic Development District Board of Directors conducted their regularly scheduled board meeting (via Zoom) Wednesday, February 24<sup>th</sup>, 2021 at 5:01 p.m.

**In response to the Covid-19 Pandemic, this meeting was conducted by videoconference, per the Open Meetings Act regulation update:**  
<https://www.texasattorneygeneral.gov/open-government/open-meetings-act-update>

**Members Present:**

Mr. Thomas Baird, Chair  
Mr. Tyler Johnson, Secretary/Treasurer  
Mr. Gregg Strasburger  
Mr. Michael Norman, Vice Chair  
Mr. John Kiella  
Dr. Jason Locklin  
Dr. Robert Cortes

**Members Absent:**

**Guests in attendance:**

Ms. Kayla Landeros: THBD Attorney  
Ms. Ashley Schlosser: Live Out Loud PR CEO

The agenda for this meeting was posted on the bulletin board of the Temple Health and Bioscience Economic Development District (THBD) facility, Bell County and THBD's website ([www.templebioscience.org](http://www.templebioscience.org)) in compliance with the Open Meetings Act.

*The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.*

The meeting was opened by Chairman of the Board, Mr. Thomas Baird at 5:01 pm.



## **I) Public Comments**

Citizens who desire to address the board on any matter may sign up to do so prior to the meeting. Public comments will be received during this portion of the meeting. Please limit comments to three (3) three minutes. No discussion or final action will be taken by the board.

There were no public requests recorded or public in attendance for this meeting. Therefore, Chairman of the Board, Mr. Thomas Baird closed the Public Comments session.

## **II) Consent Agenda**

Consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the following:

### **Minutes**

- a). Approve the minutes of the December 2<sup>nd</sup>, 2021 board meeting.

### **Financials**

- b). Approve the financial report for the 4-month period ending January 31<sup>st</sup>, 2021.

There are Total Assets of \$6,794,919 with the bulk representing \$5,144,229 in cash and deposit accounts. THBD also has a Property Tax Receivable of \$256,837 and a \$78,344 Note Receivable. There are Fixed Assets of \$1,287,694 and Total Liabilities of \$106,235. This yields a Net Equity of \$6,688,684. On the Profit and Loss Budget versus Actual, THBD has collected \$1,038,010 in Property Tax Revenue. Including Lab and Rental Income, the Total Revenue is \$1,058,074. Total Expenses were \$225,357 with Ordinary Income of \$832,717. In addition, there was Interest Income of \$7,713 yielding a Net Income of \$840,430. THBD has collected 91.25% of the Property Tax budgeted.



c). Adjustments to Budget Line Items.

Account #	Name	Amount	% of Budget	Amount Needed	Current Budget
60660	Computer Software	\$1,240.00	248	\$1,000.00	\$1,000.00
61137	Consulting Expense	\$25,500.00	98.46	\$26,000.00	\$25,000.00
61139	Legal Counsel	\$5,776.00	115.52	\$15,000.00	\$5,000.00
61144	Election Expense	\$899.70	100	\$900.00	\$0.00
62200	Bonds	\$540.00	108	\$50.00	\$500.00
	Totals			<b>\$42,950.00</b>	

Account #	Name	Take	Current Budget	New Budget Amount
60340	Printing/Copying/Props	\$2,500.00	\$5,000.00	\$2,500.00
60350	Meals	\$2,500.00	\$5,000.00	\$2,500.00
60420	Lab Supplies	\$15,000.00	\$45,000.00	\$30,000.00
60450	Lab Equipment	\$10,000.00	\$25,000.00	\$15,000.00
62101	Equipment R&M & Warranty	\$12,950.00	\$64,000.00	\$51,050.00
	Totals	<b>\$42,950.00</b>		

Motion by Mr. John Kiella, second by Mr. Gregg Strasburger to consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the above be approved.

Motion passed unanimously.

### **III) Regular Agenda**

- A. Ms. Ashley Schlosser to give an update on the 4<sup>th</sup> quarter social media and a recap of 2020.**

Ms. Schlosser reported on the following:



- Facebook clicks have seen an increase of 11% with 5,376 unique clicks up from 4,861 from Q3. Facebook also saw an 32% increase for Monthly Total reach - 3,665 compared to 2,784 in Q3.
- Twitter saw an increase in profile visits and total engagements. THBD saw a 11.4% increase in followers, with 303 followers up from 272 in September. Twitter also saw an increase of 38% in audience reach and 119,800 total impressions which was at 87,154 in Q3. The higher impressions were results from the E-Learning series. Ms. Schlosser recommends continuing to do the paid promotions, as the \$50 dollar a month spend is seeing a positive return on the investment.
- Instagram saw an audience decrease with 755 views in Q4 to 1,262 in Q3. Instagram posts increased from 641 posts in Q3 to 686 in Q4.

Mr. Baird thanked Ms. Schlosser for the information and asked if anyone had any questions for her? Mr. Kiella asked Ms. Annable what the criteria is for picking future speakers and asked for a listing of the upcoming speakers for the e-Learning Series. Ms. Annable stated that we have speakers set until August 2021. Ms. Annable agreed to send the Board the schedule of E- Learning series topics that are currently scheduled for 2021.

- B. Consider a grant of no more than \$11,250.00 for the operational funding for Amy’s House. This funding will be used to purchase lawn furniture for \$5,322.00, an automatic defibrillator for \$1,309.00, and fundraising software for \$4,618.00.**

Motion by Mr. John Kiella, second by Dr. Robert Cortes to consider a grant of no more than \$11,250.00 for the operational funding for Amy’s House. This funding will be used to purchase lawn furniture for \$5,322.00, an automatic defibrillator for \$1,309.00, and fundraising software for \$4,618.00.

Motion approved unanimously.

- C. Discuss Temple Economic Development Corporation 2019-2020 Financial Statements.**

No discussion was conducted therefore no action was taken.



**D. Executive Summary given by Ms. Tami Annable**

Mr. Annable gave a brief outline of actions taken to prepare THBD for the winter storm the week of 2/12-2/20/2021. Mr. Annable discussed the two power outages that affected the generator. The generator has been repaired. In addition, the irrigation system leading to the backflow froze and caused a water leak. Currently waiting for a plumber to repair the system.

Mr. Annable gave a 2020 Operations Update on the TetraScience system, Covid-19 Procedures, Halo Installation, WASP Inventory System and the Safety Committee updates.

Ms. Annable reported on the staff accomplishments for 2020, detailing the COVID-19 operating procedures, the 2020 Board Election and the four additional tenants that joined THBD in 2020.

Ms. Annable then discussed Tenant updates, including accomplishments, and funding.

Mr. Tyler Johnson asked Ms. Annable if we have an agreement with the tenants who are nearing the stage of outgrowing THBD, to stay in the City of Temple?

Ms. Annable stated no, there is no such agreement in the lease, it is a “handshake agreement” that they would stay in Temple. Ms. Annable went on to say that she informs the tenants should they decide to stay in Temple, THBD will introduce them to TEDC to help them find a suitable location.

**E). 1. Executive Session: Texas Government Code § 551.087 - Deliberation regarding Economic Development – The Board may enter into executive session to discuss specific initiatives and incentives regarding the continued development of the Temple Bioscience sector. No final action will be taken regarding this item.**

**2. Executive Session: Texas Government Code § 551.074 – Deliberation regarding Personnel Matters. The Board may enter into executive session to discuss appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee of the Temple Bioscience District. No final action will be taken regarding this item.**

**The Board of Directors reserves the right to discuss any items in executive (closed) session whenever permitted by the Texas Open Meetings Act.**



**Executive Session began at: 5:59 pm**

**Executive Session ended at: 7:21 pm**

**Mr. Thomas Baird reopened the open session at 7:21 pm**

**E. Consider ratifying the engagement of Kayla Landeros with West, Webb, Allbritton & Gentry, PC to provide legal services to the Temple Health & Bioscience District**

Mr. Tyler Johnson stated that he wanted to go on the record stating that he thinks that it is a great idea and that he appreciates all the work and guidance that Kayla has provided. Ms. Landeros stated she appreciates the opportunity and stated thank you.

Motion by Mr. Tyler Johnson and second by Mr. Gregg Strasburger to consider ratifying the engagement of Kayla Landeros with West, Webb, Allbritton & Gentry, PC to provide legal services to the Temple Health and Bioscience District.

Motion approved unanimously.

There being no further business, Mr. Baird adjourned the meeting at approximately 7:26 pm.

Transcribed by:  
Ms. Shannon Wetherbee,  
Executive Assistant