



**TEMPLE HEALTH AND BIOSCIENCE
ECONOMIC DEVELOPMENT DISTRICT
BOARD OF DIRECTORS MEETING
Wednesday October 27th, 2021**

***Minutes from the Board of Directors Meeting held on
Wednesday September 22nd, 2021***

The Temple Health and Bioscience Economic Development District Board of Directors conducted a special scheduled board meeting in person Wednesday, September 22nd, 2021, at 5:00 p.m.

Members Present:

Mr. Thomas Baird, Chair
Mr. Tyler Johnson, Secretary/Treasurer
Mr. Michael Norman, Vice Chair
Mr. John Kiella
Mr. Gregg Strasburger
Dr. Jason Locklin

Members Absent:

Dr. Robert Cortes

Guests/Staff in attendance:

Ms. Kayla Landeros, Senior Counsel West, Webb, Allbritton & Gentry, P.C.
Ms. Shannon Wetherbee, Executive Assistant, THBD

The agenda for this meeting was posted on the bulletin board of the Temple Health and Bioscience Economic Development District (THBD) facility, Bell County and THBD's website (www.templebioscience.org) in compliance with the Open Meetings Act.

The following is a summary of the proceedings of this meeting. It is not intended to be a verbatim translation.

The meeting was opened by Chairman of the Board, Mr. Thomas Baird at 5:00 pm.



I) PUBLIC COMMENTS:

Citizens who desire to address the board on any matter may sign up to do so prior to the meeting. Public comments will be received during this portion of the meeting. Please limit comments to three (3) minutes. No discussion or final action will be taken by the board.

There being no public comments Mr. Thomas Baird closed the Public Comments section at 5:01 pm.

II) CONSENT AGENDA:

All items listed under this selection, Consent Agenda, are considered to be routine by the Board of Directors and may be enacted by one motion. If discussion is desired by the Board, any item may be removed from the Consent Agenda at the request of any Board Member and will be considered separately.

- 1). Consider adopting a resolution approving the Consent Agenda items and the appropriate resolutions for each of the following:

Minutes

- (A) Approve the minutes of the August 25th, 2021 Board Meeting.

Financial

- (A) Approve the August 2021 financials.

Motion by Mr. Michael Norman, second by Jason Locklin to adopt a resolution approving the Consent Agenda Items. A verbal vote was called and was unanimous.

II) REGULAR AGENDA:

- A). Discuss and possibly take action to adopt THBD personnel and governance policies.

Ms. Kayla Landeros proceeded with her presentation on the governance and personnel policies. Section 1 outlines that the governance policies were drawn from the governing legislation of Temple Health and Bioscience District. Section 2 lists out the powers of the Board of Directors. Section 3 outlines the powers of the individual Board Members, Chairman, Vice Chairman and Secretary/Treasurer. Ms. Kayla continued her



presentation with Section 4 regarding board meetings going over duties, meetings, attendance, and responsibilities. A discussion regarding the attendance policy ensued. Ms. Kayla read aloud an email to the Board from Board Member Robert Cortes regarding the attendance policy and his disagreement with the policy. Ms. Kayla continued the presentation with Section 5 access to information, Section 6 Conflicts of Interest, and Section 7 Purchasing Procedures. The presentation ended with the Investment Policy and the Employee Handbook.

Mr. Thomas Baird called for a motion:

Motion by Mr. Jason Locklin to table the approval of the governing policies motion for future consideration.

This motion was not seconded, therefore the motion failed.

A discussion ensued regarding possible revisions to the governance policies. Kayla will add adjustments to the policies as discussed. Board Members can bring amendments to the policies as future needs dictate.

Mr. Thomas Baird called for a motion:

Motion by Mr. Tyler Johnson to adopt the THBD personnel and governance policies with the discussed amendments.
Attendance Policy to change to regular meetings.
Investment Policy to refer back to Governance Policy regarding the Treasurers abilities.
Employee to include nepotism.
Second by Mr. John Kiella

Roll Call Vote was taken:

Mr. Thomas Baird – Yes
Mr. Tyler Johnson – Yes
Mr. John Kiella - Yes
Mr. Michael Norman – Yes

Mr. Gregg Strasburger – Yes
Dr. Jason Locklin – No

The motion passed.

B). Discuss and possibly take action to create a committee of the Board to focus on TMED initiatives and appoint a chair of the committee.



This committee will work with the organizations outlined in the NKF study. The committee will bring back suggestions to the Board to implement the actions and ideas.

Mr. Tyler Johnson suggested Mr. John Kiella for the roll as his experience and connections to the community would best fit this roll.

A discussion ensued as to how this committee will work and how Mr. Kiella will report on the process. Mr. John Kiella will present his ideas to the Board during the November 2021 meeting. He will break down the NKF report and the areas of focus regarding TMED and to suggest committees to form to work on the sections of the NKF study.

Mr. John Kiella asked to be placed on the next agenda meeting to make a Zone Presentation to the Board.

III) EXECUTIVE SESSION:

Executive Session: Chapter 551, Government Code 551.074 Personnel Matters – The Board may enter into executive session to deliberate the appointment, employment, evaluation, and duties of Shannon Wetherbee.

Executive Session opened at approximately 6:29 pm

The Board of Directors reserves the right to discuss any items in executive (closed) session whenever permitted by the Texas Open Meetings Act.

Executive Session closed at approximately 6:52 pm

No actions were taken.

There being no further business, Mr. Baird adjourned the meeting at approximately 6:54 p.m.

Transcribed by:
Ms. Shannon Wetherbee
Executive Assistant